

# THE B.A. COLONIAL

# The Senning's Room

## LOUNGE & PRIVATE DINING

www.thebacolonial.com / info@thebacolonial.com / 502-242-8686 / 818 W Kenwood Dr., Louisville, KY 40214

Adjoining Lounge & Dining Areas - Up to 150 People - Full Bar - TVs  
- Audio - Private Restrooms - Elevator - Open-Air Balcony Patio

### **FEES & GRATUITIES**

**MINIMUM SPEND:** The minimum spend is based on the month and day of the week. If our target minimum dollar spend is not achieved based on the day of the week and time of event, we apply the difference as the Room Fee. The minimum spend includes food and beverages ordered during the event.

January/February/March/July/August

- Minimum Dollar Amount for Monday - Thursday is \$300
- Minimum Dollar Amount for Friday - Saturday is \$600
- Minimum Dollar Amount for Sunday is \$800

April/May/June/September/October/November/December

- Minimum Dollar Amount for Monday - Thursday is \$500
- Minimum Dollar Amount for Friday - Saturday is \$950
- Minimum Dollar Amount for Sunday is \$1,150

**DEPOSIT:** There is a \$150 deposit due within 48 hours to secure the room.

- Refundable if canceled >30 days of the event.
- 1/2 refunded if canceled 15-29 days of the event.
- No refunds if canceled <15 days of the event.

**SERVICE FEE:** We charge \$20 per hour for each Staff Member needed to work the event. Events that extend beyond their scheduled end time will be charged \$150 per hour for the additional time. Events scheduled to end past 11:00 PM will be charged a \$50 per hour fee for each Staff Member needed to work the event. The Service Fee is in addition to the Minimum Spend.

**STAFFING:** Staffing is based on the number of guests and type of event. Typically:

- 0-59 Guests = 1 Staff Member
- 60-99 Guests = 2 Staff Members
- 100 - 120 Guests = 3 Staff Members
- 120 - 150 Guests = 4 Staff Members

**CLEANING FEE:** We charge a flat \$75 per event for cleaning. The Cleaning Fee is in addition to the Minimum Spend.

**AUTO GRATUITY:** An auto-gratuity of 20% may be added to all tabs. A guest can tip more if they choose to do so but are not required to do so.

## **FOOD & BEVERAGE**

**FOOD:** Items from our Event Menu are served buffet style. You are welcome to bring in your own desserts, but no other food is allowed. Outside food will result in a loss of the \$150 deposit. We'll need your menu three weeks prior to the event. We can provide suggestions on quantities as needed. Food will be served at a specific time and can not be delivered in intervals.

For logistical reasons, we're not able to offer à la carte ordering from the main menu during private events. Since our kitchen and event spaces are on separate floors, we're unable to run food between them efficiently. Impromptu orders also slow down our kitchen significantly during peak hours, which can impact the experience for both your guests and those in the main dining room.

To ensure everything runs smoothly, we strongly recommend placing an advance order that fully accommodates your group.

**ALCOHOL:** We can facilitate a Cash Bar, set dollar amount spends, drink tickets, or Open Bar. If you wish to have a certain type of alcoholic beverage that we may not carry, please let us know and we can bring that in for you! No outside alcohol is permitted. If there is outside alcohol on the premises, you will be charged \$250 plus the loss of your deposit.

## **DECORATING**

- You are welcome to come in one hour before your event to decorate.
- No decorations are permitted to be attached or placed on any of the walls. We will conduct a walk-through prior to and after the event. If there is damage to any of the walls because of decorations you will forfeit your deposit.
- Please do not rearrange the furniture without assistance from our staff.
- No type of confetti or glitter is allowed or to be used as decoration. This includes confetti and glitter-filled balloons.
- No bubbles, smoke machines or sparklers permitted.

## **SUPPLIES**

- We provide plastic utensils, paper plates, and glassware.
- We do not provide table cloths.
- We have a balloon arch that is available for use at no charge.

## **HOUSE RULES**

- Children must be accompanied by an adult when upstairs.
- Children are not permitted on the balcony patio unless an adult is present.
- Please be mindful that there are guests downstairs so keep that in mind with music levels, popping balloons, and running or jumping.
- There is No Smoking/Vaping in the building.

## **OTHER**

- 7 Dining Tables that each seat 8 guests. Tables are 96"L x 32"D
- Food Buffet Tables are 96"L x 32"D (1 ea.) and 72"Lx30"D (1 ea.).
- You can connect directly to our big screen TV by HDMI or USB to show picture, videos, or presentations.
- Bluetooth speakers are welcome if you wish to play your own music. DJs and Musicians/Bands are allowed pending no entertainment is scheduled on our main floor or patio. If you plan to have music, you must inform at the time you make your reservation. Otherwise, we reserve the right to book entertainment in our main dining room which would prohibit a DJ, musician, or band for the event.
- Additional parking is available across the street at Iroquois Park or the Republic Bank lot after banking hours.
- Private dining hours can be anytime Tuesday through Friday and Sunday between 11AM and 11PM. On Saturdays, we rent the room in blocks, 11AM - 4PM or 6PM - 11PM.