

# COPPERHILL

/ Bari Kearns

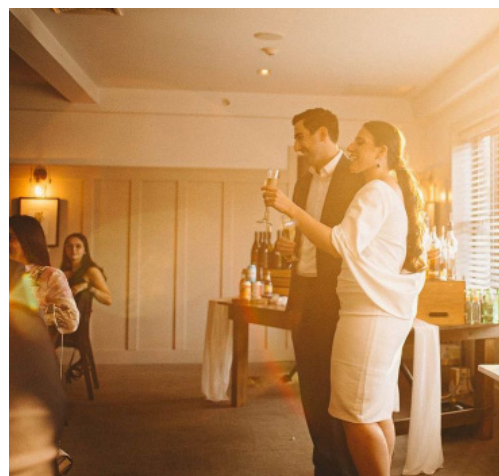
events | marketing | pr

516-746-1243

bari@copperhillny.com

## wedding rehearsal dinner offering

/ **Copperhill**, a charming gathering place for private events of all types. We offer several options to accommodate intimate dinners, corporate events, social gatherings & cocktail parties, as well as full scale, large capacity events. / Our venues incorporate rustic & modern details that make our space distinctive and unique. Our chic farmhouse vibe provides the perfect backdrop for any occasion. Thank you for considering Copperhill. We look forward to helping you plan your event.



# COPPERHILL

venue || the copperhill room

/ **A private venue** that creates an intimate space & atmosphere for festive events and business meetings alike. The Copperhill Room has the charm of the dining room while still maintaining a neutral backdrop for any event. Ideal for sit-down dinners, lunches, corporate meetings & cocktail parties.



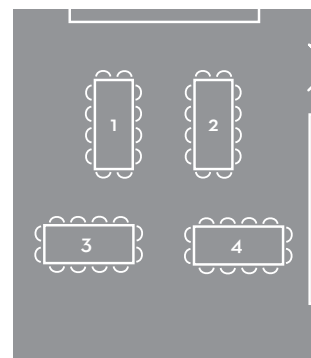
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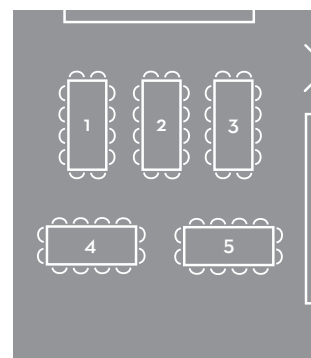
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/ **floor plan a | 40 guests**



/ **floor plan b | 50 guests**



/ **capacity**

**35-58** seated guests

MAX 58 seated guests

/ **availability**

Monday - Sunday

evenings

## REHEARSAL DINNER PACKAGE ||

**\$95 pp // includes:**

### CHEF'S CHOICE CANAPE GREETING

//a trio of passed hors d'oeuvres & canapes are served waiter style as guests arrive & mingle

### 3- COURSE SIT-DOWN DINNER

**FIRST COURSE** // host chooses one plated appetizer

**ENTRÉE** // host chooses two plated entrees

**DESSERT** // host chooses one plated dessert

(additional options, per course // +\$5 per guest)

*-includes soda, brewed coffee & tea*

### UNLIMITED WINE & CRAFT BEER

//unlimited select premium wine & craft beer for 3 hour event // **unlimited open bar liquor package (+20pp)**

### CHAMPAGNE TOAST

//champagne poured to accompany welcome toast or bridal party speeches

### TABLE DESIGN

// signature COPPERHILL rustic tablescape with modern florals + candles

### CUSTOMIZED MENU

//personalized menu with customizable caption for each guest

### TABLE NUMBERS

// complimentary tables numbers that coordinate with table decor

## optional supplements to package offerings ||

**additional +30** minutes of passed hors d'oeuvres / chef's selection / assortment of 6 (total) \$10 pp

*(pro-rated bar package rate applies)*

**Tax , 18% gratuity & 2% admin fee are additional.**

**This package is offered only for rehearsal dinner events only.**



## terms || conditions

### / confirming event

A deposit is required to secure the date of the event. The deposit amount is **\$350**. A deposit can be made by: cash, credit card, company or personal check. Any returned checks will be subject to a **\$50** fee.

### / event planning timeline

Approximately three weeks prior to the event, the seasonal event menu will be sent through to the organizer. Two weeks before the event, a meeting will be arranged to finalize menu, floor plan and coordinate decor & logistics.

### / guest count confirmation

The organizer is required to confirm the total number of guest in attendance five days prior to the day of the event. This final guest count will serve as the minimum number of guests which you will be billed for. Any outside meals brought into Copperhill to accomodate dietary or religious considerations is subject to a \$40 per guest fee. "To-go" meals are not permitted to satisfy unmet minimums.

### / billing & charges

The host/hostess of the event will receive one statement at the end of the event. The following taxes & charges will be added: **8.625%** sales tax, **18%** gratuity & **2%** admin fee. The balance due to Copperhill, after deposit has been applied, must be paid at the end of the event by: cash or credit card, or company check. Personal checks will not be accepted for final payment. Wall damage or excessive debris, including confetti & glitter, will be subject to an additional maintenance fee of **\$100**.

### / cancellation policy

In the event that you cancel the event at any point, the full deposit will serve as the cancellation fee. Rescheduling options to be presented when available.

### / vendor certificate of insurance

Any vendor who is contracted by the organizer to set up equipment or stay on premise for the event, is required to submit a COI.

This includes photo booths set ups, musicians, artists & photographers.

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### / booking notes

- There is a minimum requirement of 35 adult guests/ \$3325 food + bev minimum
- Pricing based on 3-hour event. If the event exceeds 3-hours, the charges move to an alcohol consumption tab.
- Room fee of \$350 will be applied if event exceeds 3.5 hours
- "To-go" orders are not permitted to satisfy unmet minimums.