

THE UPSTAIRS AT WEST PALM BEACH



UPSTAIRS AT WEST PALM BEACH FEATURES A PRIVATE BAR, BANQUETTE SEATING, AND A PRIVATE RESTROOM. THE OPEN FLOOR PLAN ALLOWS FOR FLEXIBLE SEATING ARRANGEMENTS, COCKTAIL TABLES, OR A DANCE FLOOR.

CAPACITY

SEATED DINNER: UP TO 50 GUESTS
COCKTAIL RECEPTION: UP TO 75 GUESTS

EVENT PACKAGES

2-HOUR EVENT
ROOM CHARGE: \$400.00 | F&B MINIMUM. BASED ON GUEST COUNT
(BEFORE TAX & GRATUITY)

4-HOUR EVENT
ROOM CHARGE: \$600.00 | F&B MINIMUM. BASED ON GUEST COUNT
(BEFORE TAX & GRATUITY)

INCLUDED WITH YOUR RENTAL

55" SMART TV | COMPLIMENTARY WI-FI | BACKGROUND MUSIC | TABLE LINENS

IMPORTANT DETAILS

THE EVENT SPACE IS ACCESSIBLE BY STAIRS ONLY.
RESERVATIONS ARE SECURED ONCE A DEPOSIT HAS BEEN RECEIVED.
DEPOSITS ARE NON-REFUNDABLE IN THE EVENT OF CANCELLATION.
ON FRIDAY AND SATURDAY EVENINGS, EVENTS MUST CONCLUDE BY 9:00 PM.

A 24% SERVICE CHARGE WILL BE ADDED TO ALL FOOD AND BEVERAGE PURCHASES.
THIS CHARGE HELPS COVER EVENT STAFFING, SERVICE COORDINATION, AND
OPERATIONAL EXPENSES. APPLICABLE 6.5% SALES TAX WILL BE APPLIED IN
ADDITION TO THE SERVICE CHARGE.

PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS. WE LOOK FORWARD TO LEARNING MORE ABOUT
YOUR EVENT AND HELPING CREATE A MEMORABLE EXPERIENCE FOR YOU AND YOUR GUESTS.