

French Meadow

BAKERY & CAFÉ

ORGANIC · FARM-TO-TABLE · EST. 1981

PRIVATE EVENTS

Terms & Conditions

We are delighted to host your celebration. The following terms ensure every detail of your event is handled with the same care we bring to our kitchen.

I Premises

The client/host agrees to occupy the reserved space(s) at 2610 Lyndale Ave. S, Minneapolis, MN 55408 on the date and times specified in the proposal. French Meadow agrees to reserve the space(s) for the total hours outlined in the contract.

II Room Fee

A room fee is charged for all reserved spaces and secures your event reservation. The room fee is non-refundable. It is not a deposit and is not a credit toward the food and beverage minimum. No space is considered reserved until the room fee has been paid in full. The room fee amount is specified in the proposal.

III Food & Beverage Minimum

A food and beverage minimum is required for all reserved spaces and represents the least amount the client/host agrees to spend on food and beverages for the event. Minimums apply per space and are specified in the proposal. All food and beverage sales are applied toward the minimum; tax and service charges do not count toward the minimum. If the minimum is not met, a charge for the difference will be added to the final bill.

IV Proposal, Billing & Payment

French Meadow will prepare a signed proposal confirming all food, beverage, and pricing details. The proposal and menu are agreed upon by the client/host and French Meadow. The proposal total, excluding beverages, is charged one month (30 days) prior to the event date. A credit card will be held on file and charged accordingly. On the day of the event, a final bill is presented for beverages consumed and gratuity for service staff. Any additions made during the event will be billed at the close of the event. All proposal changes must be made in writing to be binding and enforceable. We do not allow separate checks; this applies to both day and evening events.

V Labor, Service & Administrative Charges

French Meadow will provide staffing as determined by the event's needs. An automatic 20% non-gratuity service charge is applied to all food, beverages, and services. This service charge is subject to Minnesota state sales tax and is not distributed as a tip; gratuity is not included. A 10% administrative charge applies to all outside services arranged by French Meadow on behalf of the client (rentals, florists, photographers, etc.), also subject to Minnesota state sales tax.

VI Right to Modify Terms & Conditions

French Meadow reserves the right to amend, modify, or update these Terms & Conditions at any time. Any revised Terms & Conditions shall become effective upon written notice to the client/host. They shall apply to all future bookings and, where reasonably necessary for operational, legal, safety, or regulatory reasons, to existing bookings.

VII Outside Food & Beverage

All food and beverages served at the event must be prepared and provided by French Meadow, with the exception of commercially prepared desserts (see Section VIII) and unless otherwise approved in writing in advance. French Meadow does not cook, heat, prepare, or otherwise handle any food or beverage sourced from outside the venue. Where outside food or beverage is approved in writing, it must arrive fully prepared and is served at the client/host's sole risk: French Meadow assumes no responsibility or liability for the sourcing, storage, temperature, handling, allergens, or safety of any food or beverage it did not prepare, and the client/host releases French Meadow from all related liability. Use of French Meadow's kitchen, staff, chafing dishes, serviceware, or equipment in connection with outside food or beverage is permitted only with prior written approval and is subject to additional labor, equipment, and handling charges at French Meadow's standard rates. French Meadow reserves the right to refuse the preparation or service of any outside food or beverage at any time. Per Minnesota Health Department policy, no extra food or beverage may leave the venue with guests.

VIII Desserts & Cake Service

You are welcome to bring in a dessert from any commercially prepared (licensed) bakery. A cutting and dessert service fee of \$2 per guest applies, subject to the service charge and tax.

IX Food & Cake Tastings

We do not provide food or cake tastings for events. We do invite potential clients to come into the restaurant to dine in or to take out items of interest.

X Decorations, Set-Up & Ceremonies

All decorations must be approved by French Meadow in advance and removed immediately after the event. Bringing in outside décor is welcome; if you require our staff to set it up for you, a set-up fee will apply based on your event's unique needs. A \$500 set-up fee applies to events requiring supplementary setup (elaborate centerpieces, furniture removal, etc.). A \$300 ceremony fee applies to weddings performed on site.

XI Event Planning & Guest Count

Event planning assistance includes 2 complimentary hours. Additional planning time is billed at \$80/hour. The final guaranteed guest count is due 14 days prior to the event for the Tasting Room and 4 weeks prior for the Social Hall. The final guaranteed guest count is the number billed, even if fewer guests attend.

XII Capacity & Come-and-Go Events

We want you and your guests to have an exceptional experience during your time with us. Please keep your guest count within the room's capacity. Exceeding the room's capacity is a violation of the Minneapolis fire code.

XIII Allergies & Right to Refuse Service

It is the client/host's responsibility to disclose all allergies and food intolerances at the time the proposal is approved. Failure to do so releases French Meadow from related liability. French Meadow reserves the right to refuse food or beverage service to any individual at any time.

XIV Damage, Loss & Liability

The client/host is financially liable for any loss, theft, or damage to French Meadow's property caused by themselves or their guests, including glassware, stemware, flatware, furniture, fixtures, sound equipment, and physical property. Upon any such occurrence, the client/host will be invoiced and charged for damages and/or a cleaning fee to return the property to its original condition. French Meadow is not liable or responsible for any personal belongings or lost or stolen items of the client/host or guests. French Meadow is released from its performance obligations in the event of circumstances outside its control (acts of God, fire, flood, etc.).

XV Parking

French Meadow Bakery & Café has a parking lot on either side of the restaurant, with additional designated spaces in the Aldi parking lot across the street. Ample street parking is also available nearby.

XVI Cancellation

Cancellations must be submitted in writing to events@lavivantegroup.com. Cancellations made 60 or more days before the event incur a 2% cancellation fee. Cancellations made within 14 days of the event result in the full proposal amount becoming immediately due.

Questions about your booking?

Reach us at events@lavivantegroup.com or visit frenchmeadowcafe.com/private-events

2610 Lyndale Ave. S, Minneapolis, MN 55408 · events@lavivantegroup.com · frenchmeadowcafe.com