

# POPPY'S

## HOME QUARTERS (HQ)





## THE SPACE

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# INTERIOR



a warm, intimate dining room with thoughtful design touches.

features a dining table, a buffet table, a white quartz island + multiple seating options.

equipped with heating + air conditioning, speakers + one restroom.

open kitchen leads to the garden, only accessible by stairs.





## EXTERIOR



an airy, sun-dappled brooklyn oasis.

features a wooden patio, a white bar, cafe tables + chairs, built-in benches, and sun umbrellas.

string lights + lush greenery add ambiance.  
equally beautiful for a casual brunch or a company cocktail party.





## DETAILS

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**CAPACITY** up to 50 indoor guests standing and 32 seated

**VENUE RENTAL** \$1,000 to \$1,500

rental fee ranges depending on the season + use of space. suggested event duration is 2 to 3 hours, depending on the occasion. extensions are available at an extra fee per hour. events must conclude by 11 pm.

### **FOOD + BEVERAGE**

we have a variety of food + beverage options available. selections include a la carte platters, passed hors d'oeuvres, or a standing buffet for all group sizes and seated family style or plated meals for smaller groups. ask to see our seasonal menus.

**STAFFING** minimum \$600

number of service + bar staff ranges depending on the headcount + event flow.

### **INCLUDED IN VENUE RENTAL**

- in-house tables (8' dining, 30" round, outdoor cafe tables)
- chairs
- glassware
- plates
- silverware
- printed menus

\*additional rentals may be needed depending on event format. ask to see our full inventory, not all pictured furniture and materials are included.

### **ADDITIONAL FEES**

- seated dinners require table + linen rentals, minimum \$500
- service staff gratuity distributed directly via venmo, zelle or cash
- 10% administrative fee + 8.875% sales tax

the administrative fee is not a gratuity + is not paid to the service staff. it offsets expenses associated with the planning of each event. fee may increase depending on the complexity of the event.



## FOOD + BEVERAGE

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## COCKTAIL PARTIES



## SEATED DINNERS







## NEXT STEPS

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### **WE WOULD LOVE A QUOTE—WHAT DO YOU NEED FROM US?**

we are eager to send you an estimate as well! before you reach out, please make sure you have a date in mind, an approximate guest count, and an idea of your budget. until then, please use this package as a guideline.

### **CAN WE SCHEDULE A SITE VISIT BEFORE BOOKING?**

we're happy to make time for you to see the space in person once a proposal has been provided. until then, we're happy to send over more photos of the space.

**SEND US AN INQUIRY**





POPPY'S

HQ + events