



PLANNING INFORMATION SHEET



Thanks for your interest in hosting your event at The Wandering Griffin Brewery.

All reservations for groups of 12 or more are taken only through our online reservation system.

Use this QR Code or find our reservation form on our website.

<https://app.perfectvenue.com/venues/wandering-griffin-brewery/hello>



DECO BAR PRIVATE EVENTS

Looking for a private space to celebrate your special occasion? The Deco Bar, located adjacent to our Brewery Bar, offers a stylish and flexible venue perfect for a variety of events including retirement parties, promotions, farewell gatherings, birthdays, anniversaries, rehearsal dinners, and private receptions. The room accommodates up to 65 seated guests/100 with standing room. Features a drop-down big screen with projector, sound system, and microphone—perfect for speeches, slideshows, or entertainment.

Reservation Details:

- **Rental Fee:** \$50
- **Catering Options:**
 - *In-house catering available.* A \$150 catering deposit is required and will be applied toward the catering total.
 - *Opting out of catering?* Guests may order food and drinks directly from the Brewery Bar. Please note: no table service will be provided.

Minimum Spend Requirements:

- **Sunday–Friday (Daytime):** \$400
 - **Friday Evening & Saturday:** \$600
- If the spending minimum is not met, the difference will be charged to the card on file.

Bartender Service:

- For events with **over 50 guests in the Deco Room**, a dedicated bartender is included.
- For groups between **25–50 guests**, food and drink orders must be placed at the Brewery Bar.
- For parties under 50 guests who would like a dedicated bartender, one can be added for a \$100 fee (covers 3 hours).

Event Duration:

All private parties are scheduled for a 3-hour time frame.



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Looking for a casual event option?

Consider booking a 2-hour Multi-Table Event in the Brewery or Patio for your group of 12-45 guests. Please reserve your date as soon as possible to ensure space. Guests order and pay tabs at the Brewery bar. No table service is provided.

Patio parties of 50 -100 guests, a \$50 fee applies, Sunday - Friday Day -There is a \$400 dollar minimum spend. Friday evening and Saturday - \$600 dollar minimum spend. If the spending minimum is not met, the documented card will be charged the difference. Parties are planned for 3-hour time frames. Catering is available for larger Patio Parties

WHOLE BUILDING RENTALS

Whole building rentals are available on weekday nights only. Deposit \$500 and minimum spend of \$2500 for the 3 hours evening.

CONFIRMATIONS/DEPOSITS

To confirm a reservation in the Deco Bar or Brewery/Patio Parties with more than 30 guests, a credit card deposit is required. You will be sent an email to complete the deposit.

CANCELLATIONS

Deco Bar/Catered parties deposits are refundable if you cancel 10 days prior of the event. If you cancel within 10 days of the event your deposit is forfeited. If your group is a No Show your credit card will be charged the full amount of the required minimum spend for the party. Friday evening - Saturdays the minimum spend is \$600. Sunday - Friday day the minimum spend is \$400.

METHOD OF PAYMENT

Payment is due at the completion of the event. We accept Mastercard, Visa, Discover, American Express, and cash.

TAXES & GRATUITY

All food and beverage prices are subject to state & local sales tax. There is an automatic 20% gratuity added to final sales of all groups over 15.

ROOM DECORATIONS

Table decorations and balloons are excellent. We ask that you do not use tape on the walls and no confetti, glitter, or confetti filled balloons please.

Thank you for choosing The Wandering Griffin.

Kristi Jennings

Event Coordinator

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